



Volunteer Agreement 2023-2024

I agree to follow these policies and protocols in my commitment to Inspiring Minds. I understand I may be released of my service at Inspiring Minds if I choose not to abide by these policies.

Policy Review

I have reviewed the following policies and procedures:

- [Confidentiality Agreement](#)
- [Mandatory Reporting Protocol](#)
- [Racial & Ethnic Equity Policy](#)
- [Attendance Policy](#)
- [Transgender and Gender Expansive Policy](#)
- [Internet Acceptable Use Policy](#)
- [Code Of Conduct for Providence Public Schools.](#)
- [Addendum to the Code of Conduct related to COVID-19](#)

General Commitments

- I will treat this volunteer assignment as a commitment, attending my assigned in-person or virtual classroom on time, as scheduled.
- I will let my host teacher know as soon as I know I cannot attend a scheduled session and cancel my shift in GivePulse.
- I will record my impacts in GivePulse within three days of my scheduled session.
- I will cancel shifts that I cannot make in GivePulse and contact my host teacher.
- I will inform my host teacher, my students, and Inspiring Minds if/when I can no longer volunteer.
- I will have no contact with students outside of the school setting or virtual space, either through social media or by any other means.
- I will never give students money, food, or anything not provided by or approved in advance by Inspiring Minds staff.
- I will dress professionally and by the school dress code while volunteering in-person or virtually.
- I will not use my cell phone while in the classroom or a virtual space.
- I will not take any photos of children, nor will I post any information online or otherwise with personally identifiable information.
- I will create a plan to close my relationship with my students if I can no longer serve.

In-Person Expectations

- I will never be alone with a student. I will always remain visible to others.
- I will wear my Inspiring Minds badge while in the school, which I keep and be responsible for wearing during every session. If I forget my badge, I will use an Inspiring Minds volunteer sticker, found in the Inspiring Minds Binder.
- I will not attend my volunteer session if I am experiencing symptoms of COVID-19.
- I will inform Inspiring Minds and my host school if I develop COVID-19 or test positive symptoms.

Delivery Expectations

- I will upload to my GivePulse Profile, a copy of my valid Driver's License to participate in this program.
- I assure Inspiring Minds that I carry valid motor vehicle insurance.



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Data Consent

I give consent to share my personal information with authorized school personnel. Personal information includes but is not limited to: my name, address, phone number, and email, the results of the school-required background checks, and the name and contact information of my emergency contacts.

Criminal Records Check and Reference Authorization

I understand Inspiring Minds checks every volunteer's name and date of birth against the National Sex Offender Registry. I also understand Inspiring Minds will contact up to three references by phone to discuss any commitment, professionalism, work with children, and follow-through.

I hereby waive and release all manner of actions, cause of actions, and demands of every kind, nature, and description, arising from the release of criminal record and requests therefrom, whatsoever against Inspiring Minds, and the employees of Inspiring Minds, both in law and in equity which I may now have or in the future may have.

I understand that Inspiring Minds will conduct any or all of these actions as a part of the volunteer screening and intake process, and all fitness reports, waivers, reference checks, and copies of photo identifications. Inspiring Minds stores this information in our online database, GivePulse. By electronically signing, I agree to allow Inspiring Minds to conduct this check yearly for the duration of my involvement with Inspiring Minds. Furthermore,

By electronically signing, I have read and understood the Volunteer Agreement, Data Consent, Criminal Records Check, and Reference authorization for Inspiring Minds. I agree to follow the protocols contained within. Inspiring Minds reserves the right to terminate any volunteer's term of service at any time during the screening process or after placement for any reason.