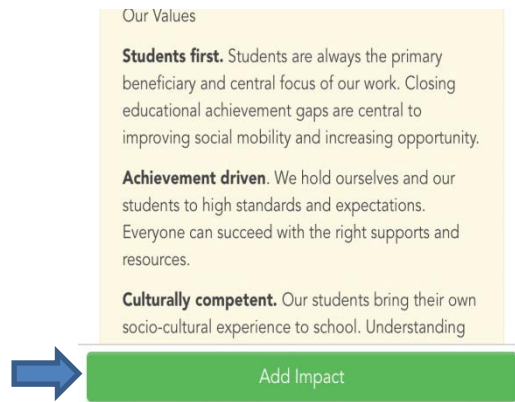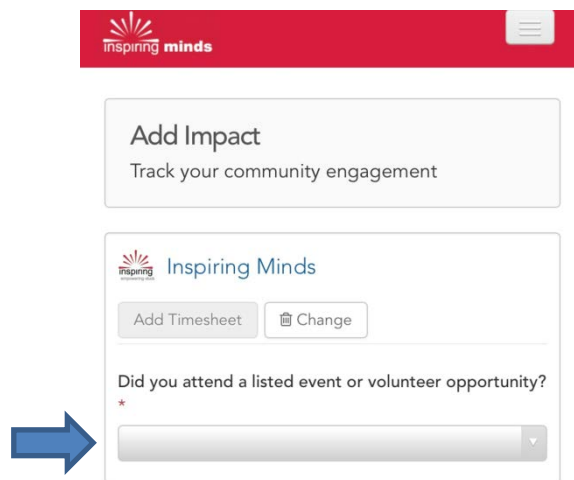## How to record an Impact for an Open Event (Mobile Device)

1. Log into your GivePulse Account and click on the green "Add Impact" button

2. Click on the drop down menu and choose the event that you went to. Then Fill in the date and time, your hours, and your reflection. You don't need to record a reflection, but we like to hear how you're doing! Feel free to use the "Personal Notes" section for yourself. And don't forget to rate your experience out of 5 stars.

3. Then your Impact will be recorded and an Admin will then either verify or dispute it

If you need any help message us on GivePulse or call us at the office at 401-274-3240